



**Tisbury Parish Council – Minutes of the
Ordinary Parish Council Meeting
Held at 7.00 pm on Tuesday 7th November 2023 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

No questions or statements were received.

Wiltshire Councillor Report: Wiltshire Councillor Richard Budden gave a detailed on a number of issues, the key points of which were as follows:

- **Highways, Transport and road maintenance:** At a Cabinet meeting in September it was announced that £10 million will be spent on preventative maintenance to upgrade and renew the worst roads. A programme is being prepared that will be discussed with Area Boards in the new year, to run from April 2024 through to 2025.
- **South West Wiltshire Area Board:** The next meeting will be held at East Knoyle Village Hall, Hindon Rd, East Knoyle on Wednesday 29 November 2023 at 6.30 pm. This will be devoted largely to a presentation on Highways and Transport topics from Caroline Thomas, the member of the Wiltshire Cabinet responsible for these matters, and Samantha Howell, Director of Highways and Transport.

MEETING MINUTES
(*responsibility for action)

Those present:

Councillors S Davison (Chairman), R Buck, E Coyle-Camp, N Errington and G Murray - 5.

Also in attendance:

Unitary Councillor Richard Budden
B Cornish (Clerk)
Two members of the public.

119.23 Apologies

Councillors unanimously approved the apologies from Councillors R A Beattie (holiday), V Hillier and J Phillips (personal commitments) and G Mason (unwell).

120.23 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

121.23 Resolution of Minutes

Minutes of the Ordinary Meeting held on Tuesday 3rd October 2023.

- **Approved; RB/NE.**

122.23 Planning and Tree Works Applications *Clerk

PL/2023/09063 Bury Lodge, Duck Street, Tisbury - Proposed relocation of access from the south east elevation to the north west elevation of the building to include a small balcony. Replace the approved entrance door on the south east elevation with a high-level window:

- **Resolved: to delegate the decision to the Environment Committee due to meet on 21st November due to the plans being unclear and needing further information from the planning officer;**
Chair; unanimous.

PL/2023/08938 The Old House, High Street, Tisbury – Fell - Copper Beech tree:

- **Resolved: to support the views of the Tree Officer that the tree be reduced (back to previous pruning points plus light crown thin) rather than felled due to its amenity value within the street scene.**
JB/LCC; unanimous.

PL/2023/09002 Court Street, Tisbury – X 3 Lime, Tag No 190, 191, 193, prune to below knuckles to promote new, healthy growth of pollarded shoots. Pruned branches have become decayed and unsafe to prune to the usual extent. X 8 stools of Alder, marked with orange paint, Fell. Within area of planned development reference 15/11990/FUL Condition 4. No replacement as development will take over this space. X 2 Ash trees, marked with orange paint, Fell. Within area of planned development reference 15/11990/FUL Condition 4 and early signs of ash dieback. No replacement as development will take over this space

- **Resolved to comment: To support the pruning of the lime trees and the felling of the ash trees but to object to the felling of the alder trees unless their removal is absolutely necessary.**
NE/GM; unanimous.

123.23 Planning Application Decisions

Councillors noted the following decisions on recent applications:

- a. Application PL/2023/00371 Hillside, Vicarage Road, Tisbury - Demolish existing bungalow and erect a replacement dwelling - Approve with conditions and in line with the Parish Council's recommendations.
- b. Application Ref PL/2023/06264 Quince Cottage, Duck Street, Tisbury - Stabilising work is required to the garden boundary wall to Duck Street, involving a combination of a concrete slab with upstand and underpinning at the wall edge - Approve with Conditions and in line with the Parish Council's recommendations.

- c. Application Ref PL/2023/07351 102 Court Street, Tisbury - Row of x4 small lime trees to be re-pollarded at the front of the property. x1 Apple tree to be felled to ground level. x1 Cherry tree to have crown reduction of up to 3m – No objection.
- d. Application Ref PL/2023/06929 21 Lady Down View, Tisbury - 2 x Lime trees (G1 of TPO S/171) - reduce by 25% - 30% - Approve with conditions.
- e. Application Ref PL/2023/07277 Wild Rose Cottage, 115 Chicks Grove Lane, Tisbury - Single storey rear extensions & conversion of existing Store & Garage
- Withdrawn by Applicant

124.23 Small Grant Request *Clerk

To consider an application from the Hinton Hall Management Committee for a small grant of £300 as a contribution towards the refurbishment of the East Window (Kitchen) of the Hinton Hall: *Local Govt (Miscellaneous Provisions) Act Section 19*

- **Approved; LCC/RB; unanimous.**

125.23 Newsletter *Clerk

To consider a request from a resident to re-instate the issuing of a regular Newsletter to residents:

- **Approved; that it be produced as a one-off and published digitally with 250 printed copies being produced for distribution to the Post Office, Nadder Close community; Memory Group and Nadder Centre.**
RB/LCC; unanimous.

126.23 Frequency of Parish Council Meetings *Clerk

In accordance with Minute 07.23, to review the frequency of Parish Council meetings to be held each year and agree on whether to continue to hold one meeting per month or revert to two meetings per month:

- **Resolved; that one Council meeting be held on the first Tuesday of each month and a meeting of the Environment Committee be held on the third Tuesday of each month.**
JB/JM; unanimous.

127.23 Consultations *Clerk, GM, JM

To consider a draft response to the Wiltshire Local Plan consultation prepared by Councillors Mason, Murray and the Clerk:

- **Resolved that:**
 - i. **due to the time taken to submit responses that Councillors Mason, Murray and the Clerk be given delegated authority to submit responses on behalf of the Council; and**
 - ii. **a letter providing feedback on the consultation be sent to the Head of Spatial Planning and the Cabinet Member for Planning expressing the Council's concerns about the complicated way in which the consultation had been set up for consultees to submit responses which may discourage residents and others from responding.**

Chair; unanimous.

128.23 Environment Committee

- a. Councillor Buck gave a short verbal report on the recent meeting at which the matters of tree planting, dark skies and light pollution, swift boxes and the Wessex Water 'Round the Bend' tour were discussed.

- b. To receive and note the Minutes of the Environment Committee for the meeting held on Tuesday 19th September 2023:
 - **Noted; JB/GM; unanimous.**

- c. To consider a report from the Clerk and recommendation following quotes received for the replacement ramp at the Public Toilets: ***Clerk**
 - **Resolved: that the quote for £7,740 from C&G Tarmac Surfacing Ltd be accepted subject to written confirmation that the ramp will be DDA compliant and the tarmac permeable. And that a further £400 be allocated from Earmarked Reserves for the replacement of the metal railing should it be required.**
NE/GM; unanimous.

- d. To consider a recommendation to confirm support for the Local Authority motion on the Climate and Ecology Bill as proposed by Zero Hour which calls for ‘joined-up action that provides an adequate, commensurate response to the emergency of our natural world, our parks, villages and towns, our landscapes and wildlife’:
Support; GM/JB; unanimous.

- e. To consider a recommendation that the Committee’s December meeting becomes an event to engage with local parishes and local organisations: ***Clerk**
 - **Approved with the sum of £100 being allocated for refreshments;**
JB/LCC; unanimous.

129.23 Budget and Precept

- a. To consider the first draft of the budget for 2025-2025, 2025-26 and 2026-27.
- b. To consider and agree on any new projects for 2025/26.
 - **Both items to be deferred to the next meeting to give councillors more time to consider them.**
Chair; unanimous.

130.23 Finance - Approval of November Financial Information

- a. Retrospective payments made from 01/10/2023 to 31/10/2023 - £352.55:
 - **Approved; RB/NE; unanimous.**

- b. Faster Payment transactions for November including a donation of £40 to the Royal British Legion for a Poppy Wreath to be laid on Remembrance Sunday - £:
 - **Approved; RB/NE; unanimous.**

Payee	£		Reason for Payment
Employee + HMRC payments	4,299.09	SO	Salary standing orders & reconciliations
Andyvan	114.84		Toilet Rolls, Bleach, Disinfectant, black bags
Tisbury Footpath Club	711.00		Footpath maintenance and training
Royal British Legion	40.00		Poppy Wreath
Tisbury & West Tisbury Burial Board	1,000.00		Contribution to Burial Ground
Wallgate	882.00		Ann'l Maintenance - handwash machines at public toilets
Microshade VSM	357.19		Quarterny hosting fee, Data storage & Rialtas
K Hooper	187.56		Locum Youth Cover
R Pearce	830.00		Hedgecutting at KGV and mowing and Lower Rec
Wiltshire Council	163.49		Electricity and water costs at Youth Hub reclaim
Hinton Hall	300.00		Small Grant
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	269.08	DD	Waste service
West Mercia Energy	119.46	DD	Public Toilets
Sovereign	95.98	DD	Playground Inspection
	9563.26		

- c. Current Account bank reconciliation to 30th September and 31st October 2023:
September - £62,112.89; October - £53,512.52
- **Approved; RB/NE; unanimous.**
- d. Petty Cash reconciliations to 30th September 2023 and 31st October 2023
- **Approved to 30th September; October reconciliation deferred.**
RB/NE; unanimous.
- e. Budget to Actual Reports to 30th September and 31st October 2023:
- **Approved; RB/NE; unanimous.**
- f. To approve the appointment of Councillor Mason as a signatory and online signatory to the Council's bank accounts:
- **Approved; RB/NE; unanimous.**

131.23 Wiltshire Towns Programme *Clerk

To consider the responses from local businesses to the Council's letter requesting ideas and suggestions for the 2024/25 Programme and to agree on the actions to be taken:

- **Resolved; that the Council submits a funding application for a digital and printed brochure providing details of the businesses and attractions for visitors and residents in the High Street and parish.**
JB/LCC; unanimous.

132.23 Bonham Plain Wood *Clerk

To consider a proposal from Councillor Buck to support the concerns raised by Councillor Bridget Wayman on the approval given by Forestry England and DEFRA for the planting of a conifer forest on Grade 2 agricultural land at Bonham Plain Wood, within the Cranborne Chase AONB, which is contrary to Forestry England's own rules and to agree on the actions to be taken:

- **Support; JB/LCC; unanimous.**

133.23 Items for Ratification

- a. To ratify the approval in principle given to St John's Primary School PTA to use the Jubilee Meadow as a location for fireworks on 3rd November 2023:
 - **Ratified; JB/NE;** unanimous.

- b. To ratify approval of a letter sent by the Clerk on behalf of the Council in support of a grant application submitted by Tisbury Bowls & Croquet Club to Sport England for the replacement of its clubhouse:
 - **Ratified; Chair;** unanimous.

134.23 Risk Assessment *Clerk

To approve the Risk Assessment for the Fruit Tree Pruning and Planting Workshop to be held in the Community Orchard on Sunday 10th December 2023:

- **Approved with the sum of £250 being allocated to fund replacement trees; JB/GM;** unanimous

135.23 Representative Reports

Tisbury Bowls and Croquet Club: Councillor Davison gave a short verbal report on his meeting with the Chair of Tisbury Bowls and Croquet Club who was seeking support for the submission of its grant application to Sports England for the replacement of its clubhouse.

136.23 Items for Information

Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

137.23 Items for Next Agenda

Emergency Plan

138.23 Date of next meeting:

Councillor Davison confirmed the date of the next meeting as Tuesday 5th December 2023 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.25 pm.